

24 APR 1961

MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report for
MARCH 1961

1. The attached tables and charts reflect some of the activities of certain components of the office during MARCH 1961.

2. The statistics in the tables are compiled by the components concerned and refer to the current month.

3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, workloads, and activities from the beginning of the current fiscal year to date.

4. Following are noteworthy items for the month:

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a. [REDACTED] (GS-14) was appointed Deputy Chief,
[REDACTED] Staff.

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b. Implementation was started on the recommendations in the Inspector General's report of Survey of the Office of Security dated December 1960.

c. The Competitive Evaluation Rating system of separating GS grades by major components was changed to provide for rating each grade on an over all office basis. The component panels were abolished and three new panels established: (1) GS-12 Panel, (2) Medium Grades Panel, and (3) Junior Grades Panel. The Senior Grades Panel for evaluating grades GS-13 and 14 remains the same as it has always rated employees on an overall office-wide basis.

d. The Acting DD/Security briefed the Office Heads (DDS) on the reinvestigation program which will commence as soon as the revised regulation is published.

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e. The DDS assigned his Executive Assistant, [REDACTED] to survey of the Office of Security pursuant to Recommendation #1 of the IG Report. Mr. [REDACTED] 25X1A9a commenced his survey which will be devoted to the question of reorganization of the office structure.

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f. During the month the following persons, all from Management Staff, have been engaged in making individual but related surveys within the IOS complex pursuant to recommendations of the Inspector General: [REDACTED] 25X1A9a

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g. The Security Committee, USIB, the Chairmanship of which is in the Office of Security, has been working on three recommendations of the Joint Study Group. These include a review of (1) existing compartmentation of sensitive information, (2) counterintelligence and security of overseas personnel and installations, and (3) means of supporting the [REDACTED]. The Security Committee is also the coordinating element in the reappraisal of security clearance standards as they affect the shortage of translators.

h. A draft of the yearly report of the Security Committee has been prepared and will be submitted to the USIB.

[REDACTED]

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Executive Officer

Attachments

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